



TC Computer Consulting Career History Form

This information will not be the only basis for hiring decisions. You are not required to furnish any information that is prohibited by federal, state or local law.

| | | |
|------------------|----------|--|
| Last name | First | Middle |
| Home address | City | State Zip code Area code + telephone no. () |
| Business address | City | State Zip code Area code + telephone no. () |
| Email address | Mobile # | Date |

Position applied for _____ Earnings expected \$ _____

I. BUSINESS EXPERIENCE: (Please start with your present or most recent position.)

A. Firm _____ Address _____

City _____ State _____ Zip _____ Phone () _____

Kind of business _____ Starting date (mo/yr) _____ Final (mo/yr) _____

Title _____ Staff: Number of direct reports: _____ Total Staff: _____

| | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|-------|------|-------|-------|---|-------|----|-------|---|-------|----|-------|---|--|---|------|----|-------|---|-------|----|-------|---|-------|----|-------|
| Salary (Starting) _____ <table style="display: inline-table; border: none; vertical-align: middle;"> <tr><td style="padding: 0 5px;">{</td><td style="padding: 0 5px;">Base</td><td style="padding: 0 5px;">\$</td><td style="padding: 0 5px;">_____</td></tr> <tr><td style="padding: 0 5px;">}</td><td style="padding: 0 5px;">Bonus</td><td style="padding: 0 5px;">\$</td><td style="padding: 0 5px;">_____</td></tr> <tr><td style="padding: 0 5px;">}</td><td style="padding: 0 5px;">Other</td><td style="padding: 0 5px;">\$</td><td style="padding: 0 5px;">_____</td></tr> </table> | { | Base | \$ | _____ | } | Bonus | \$ | _____ | } | Other | \$ | _____ | } | Salary (Final) _____ <table style="display: inline-table; border: none; vertical-align: middle;"> <tr><td style="padding: 0 5px;">{</td><td style="padding: 0 5px;">Base</td><td style="padding: 0 5px;">\$</td><td style="padding: 0 5px;">_____</td></tr> <tr><td style="padding: 0 5px;">}</td><td style="padding: 0 5px;">Bonus</td><td style="padding: 0 5px;">\$</td><td style="padding: 0 5px;">_____</td></tr> <tr><td style="padding: 0 5px;">}</td><td style="padding: 0 5px;">Other</td><td style="padding: 0 5px;">\$</td><td style="padding: 0 5px;">_____</td></tr> </table> | { | Base | \$ | _____ | } | Bonus | \$ | _____ | } | Other | \$ | _____ |
| { | Base | \$ | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| } | Bonus | \$ | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| } | Other | \$ | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| { | Base | \$ | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| } | Bonus | \$ | _____ | | | | | | | | | | | | | | | | | | | | | | | |
| } | Other | \$ | _____ | | | | | | | | | | | | | | | | | | | | | | | |

Name of immediate supervisor _____ Title _____

| | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| What is your best guess as to how this supervisor would rate your overall performance? | Excellent | Very Good | Good | Fair | Poor | Impossible to Provide |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | See Below |

If rating is impossible to provide, please explain _____

What do (did) you like most about your job? _____

What do (did) you least enjoy? _____

| | | | | |
|-----------------------------|--------------------------|--------------------------|------------------------------|--------------------------------|
| Motivation to leave company | 100% Mine | Mutual | 100% Company's (I was fired) | Options don't fit circumstance |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | See Below |

If options don't fit circumstance, please explain _____

B. Firm _____ Address _____

City _____ State _____ Zip _____ Phone () _____

Kind of business _____ Starting date (mo/yr) _____ Final (mo/yr) _____

Title _____ Staff: Number of direct reports: _____ Total Staff: _____

| | | | |
|-------------------------|---|----------------------|---|
| Salary (Starting) _____ | (Base \$ _____ Bonus \$ _____ Other \$ _____) | Salary (Final) _____ | (Base \$ _____ Bonus \$ _____ Other \$ _____) |
| | | | |
| | | | |

Name of immediate supervisor _____ Title _____

| | | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|-----------------------|
| What is your best guess as to how this supervisor would rate your overall performance? | Excellent | Very Good | Good | Fair | Poor | Impossible to Provide |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | See Below |

If rating is impossible to provide, please explain _____

What do (did) you like most about your job? _____

What do (did) you least enjoy? _____

| | | | | |
|-----------------------------|--------------------------|--------------------------|------------------------------|--------------------------------|
| Motivation to leave company | 100% Mine | Mutual | 100% Company's (I was fired) | Options don't fit circumstance |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | See Below |

If options don't fit circumstance, please explain _____

C. Firm _____ Address _____

City _____ State _____ Zip _____ Phone () _____

Kind of business _____ Starting date (mo/yr) _____ Final (mo/yr) _____

Title _____ Staff: Number of direct reports: _____ Total Staff: _____

| | | | |
|-------------------------|---|----------------------|---|
| Salary (Starting) _____ | (Base \$ _____ Bonus \$ _____ Other \$ _____) | Salary (Final) _____ | (Base \$ _____ Bonus \$ _____ Other \$ _____) |
| | | | |
| | | | |

Name of immediate supervisor _____ Title _____

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| Motivation to leave company | 100% Mine | Mutual | 100% Company's (I was fired) | Options don't fit circumstance |
| | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | See Below |

If options don't fit circumstance, please explain _____

Previous Positions Held

| | a. Company b. City c. Performance Rating | a. Your title b. Name of supervisor c. Motivation for Leaving | Date (mo/yr) | | Compensation | | a. Type of work |
|-----------|--|---|---------------------|--|------------------------|--|-----------------|
| | | | a. Began b. Left | | a. Initial b. Final | | |
| D. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |
| E. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |
| F. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |
| G. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |
| H. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |
| I. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |
| J. | | | | | \$ | | |
| | a. _____ | _____ | | | \$ | | |
| | b. _____ | _____ | | | | | |
| | c. _____ | _____ | | | | | |

II. MILITARY EXPERIENCE:

If in service, indicate branch _____ Date (mo/yr) entered _____ Date (mo/yr) discharged _____

Nature of duties _____

Highest rank or grade _____ Terminal rank or grade _____

III. EDUCATION:

High School 1 2 3 4 College/Graduate School 1 2 3 4 5 6 7 8 (Circle highest grade completed)

High School Name of High School _____ Location _____

Approximate number in graduating class _____ Rank from the top _____

Final grade point average _____ (A = _____)

Extracurricular activities _____

Offices, honors, and awards _____

Part-time and summer work _____

College/Graduate School

| Name and location | Dates | | Degree | Major | Grade Point Average | Total Credit Hours | Extracurricular activities, honors and awards |
|-------------------|-------|----|--------|-------|---------------------|--------------------|---|
| | From | To | | | | | |
| | | | | | (A=___) | | |
| | | | | | (A=___) | | |
| | | | | | (A=___) | | |

What undergraduate courses did you like most? Why? _____

What undergraduate courses did you like least? Why? _____

How was your education financed? _____

Part-time and summer work _____

Other courses, seminars, or studies _____

IV. ACTIVITIES:

Membership in professional or job-relevant organizations (You may exclude groups that indicate race, color, religion, national origin, disability, or other protected status.) _____

Publications, patents, inventions, professional licenses, or additional special honors or awards _____

What qualifications, abilities, and strong points will help you succeed in this job? _____

What are your weak points and areas for improvement? _____

V. CAREER NEEDS:

Willing to relocate? Yes ___ No ___ If no, explain _____

Amount of overnight travel acceptable _____

What are your career objectives? _____

VI. OTHER:

Do you have the legal right to work for any employer in the United States? Yes ___ No ___

Would you be willing to arrange reference calls with supervisors you've had in the past decade, as a last step before a final job offer? Yes ___ No ___

I certify that answers given in this Career History Form are true, accurate and complete to the best of my knowledge. I authorize investigation into all statements I have made on this Form as may be necessary for reaching an employment decision. I understand that I may be asked to arrange reference calls with managers I've worked for.

In the event I am employed, I understand that any false or misleading information I knowingly provided in my Career History Form or interview(s) may result in discharge and/or legal action. I understand that if employed, I am required to abide by all rules and regulations of the employer and any special agreements reached between the employer and me.

Signature

Date



www.tccubed.com

**Please return this form to TC Computer Consulting LLC
hr@tccubed.com**